

***Amended 12 January 2004**

**HUMAN RESOURCES OFFICE
CALIFORNIA NATIONAL GUARD
P.O. BOX 269101
SACRAMENTO, CA 95826-9101**

ARMY TECHNICIAN VACANCY ANNOUNCEMENT #03-200

Occupational Health Specialist

***4000400/A/B**

GS-0601-11/09/07

***\$51,721 - \$67,237 pa**

***\$42,747 - \$55,574 pa**

***\$34,946 - \$45,425 pa**

ANNOUNCEMENT DATE:

13 August 2003

***CLOSING DATE:**

**Open Until Filled or
NLT: 2 March 2004**

SELECTING OFFICIAL:

Safety & Occupational Health Officer

APPOINTMENT FEATURES:

**Excepted Service
Officer Grade**

POSITION LOCATION:

**Army Aviation & Safety
Joint Forces Training Base - Los Alamitos, CA**

***A RECRUITMENT/RELOCATION BONUS OF UP TO 10% OF BASIC PAY MAY BE OFFERED.**

APPLICANTS NOT MEETING FULL QUALIFICATIONS FOR THE GS-11 POSITION INDICATED BELOW, MAY BE CONSIDERED FOR THE GS-09/07 TRAINEE, IF QUALIFIED. STATEMENT OF DIFFERENCE OF QUALIFICATION REQUIREMENTS FOR EACH ARE INDICATED.

This position is located in STARC HQs, Occupational Health Office, Aviation and Safety Office (Model A)/Safety and Occupational Health Office (Model B), Occupational Health Section. The purpose of this position is to plan, develop, implement, and evaluate the occupational health/industrial hygiene programs in the state ARNG.

1. **AREA OF CONSIDERATION: Nationwide.** All applications will be accepted; however, first consideration will be given to current permanent technicians of the California Army National Guard.

2. **CONDITIONS OF EMPLOYMENT:** a. Must qualify for appropriate level of security clearance required by the position. b. Must wear appropriate military uniform including required grooming standards. c. Must maintain a compatible military unit, grade, and job assignment as required by current directives. d. Must participate in PSD/EFT (Direct Deposit).

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3. **MILITARY GRADE AVAILABLE: OFFICER GRADE.** PRIOR TO EFFECTIVE DATE OF PERSONNEL ACTION, SELECTEE MUST OCCUPY A COMPATIBLE MILITARY POSITION WITHIN A COMPATIBLE UNIT IN OFFICER GRADE OR HAVE A COMPATIBILITY WAIVER APPROVED BY NATIONAL GUARD BUREAU. GRADE INVERSION IS NOT ALLOWED. IF THIS IS A SUPERVISORY POSITION, THE MILITARY GRADE OF SELECTEE MUST BE EQUAL TO OR HIGHER THAN THE MILITARY GRADE OF THOSE TO BE SUPERVISED.

NOTICE: All National Guard applicants must state unit of Military Assignment, Military grade and MOS/AFSC.

4. QUALIFICATION REQUIREMENTS:

a. **Occupational Health Specialist, GS-0601-11/09/07, Professional:**

Candidates at all grades must have successfully completed a full 4-year course of study in an accredited college or university leading to a bachelor's or higher degree with major study in an academic field relating to the health sciences or allied sciences pertinent to the work of the position.

TO BE CREDITABLE, XEROX COPIES OF COLLEGE TRANSCRIPTS ARE REQUIRED

b. **Occupational Health Specialist, GS-0601-11, Specialized:** Must have 36 months of specialized experience in responsibility for all phases of the occupational health/radiological programs, including, but not limited to:

Respiratory Protection, Occupational Vision, Medical Surveillance and Hazard Communication Program; experience in developing State plans for implementation CAL, NGB, Army and OSHA guidance; experience maintaining liaison with Federal, State and private industry; experience in identifying available State and Federal programs and resources to assist with the promotion and maintenance of worker's health programs; experience in identifying budget requirements for the Occupational Health Office, programs and equipment; experience developing state regulations, procedures and evaluation techniques; experience in administering the State Radiation Protection Program; experience planning developing and implementing training programs for workers at risk in radiation protection; experience conducting/contracting necessary studies related to occupational health/disease; experience in maintaining a current Occupational Health data base; and experience in preparing subject matter specific correspondence, maintains Occupational Health files, drafts regulations and directives and position papers.

c. **Occupational Health Specialist, GS-0601-09, Trainee:** Must have 24 months specialized experience in the same knowledges, skills, abilities, and personal characteristics as indicated for the GS-11 level.

d. **Occupational Health Specialist, GS-0601-07, Trainee:** Must have 12 months specialized experience in the same knowledges, skills, abilities, and personal characteristics as indicated for the GS-11 level.

e. **Substitution of Education:** Three (3) full years of progressively higher level graduate education or Ph.d. or equivalent doctoral degree qualifies for the **GS-11** position. Two (2) full years of progressively higher level graduate education or master's or equivalent graduate degree qualifies for the **GS-09** position. One (1) full year of graduate-level education or superior academic achievement qualifies for the **GS-07** position.

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If selected as trainee, the appointee may be non-competitively promoted to GS-11/GS-09 upon meeting full qualifications and recommendation of supervisor.

5. **KNOWLEDGES, SKILLS, AND ABILITIES:** The following knowledges, skills, and abilities will be used to determine the best qualified applicants from which selection will be made:

- a. Ability to manage the State Occupational Health Program.
- b. Ability to identify occupational health/industrial hygiene requirements and formulates policy.
- c. Ability to serve as State Radiation Protection Officer and manages the other occupational health programs.
- d. Ability to serve as the single point of contact for occupational health data and trends
- e. Ability to conduct routine administrative duties.

SELECTEE WILL BE REQUIRED TO BE ASSIGNED IN A COMPATIBLE MILITARY POSITION IN O: 65D, BR IMM, SEE NGR 386-10.

MALE SELECTEES BORN AFTER 31 DECEMBER 1959 WILL BE REQUIRED TO SIGN A PRE-APPOINTMENT CERTIFICATE STATEMENT FOR SELECTIVE SERVICE.

INSTRUCTIONS FOR APPLYING: INDIVIDUALS MAY APPLY BY SUBMITTING AN OPTIONAL FORM (OF) 612, OPTIONAL APPLICATION FOR FEDERAL EMPLOYMENT; A STANDARD FORM (SF) 171, APPLICATION FOR FEDERAL EMPLOYMENT; A RESUME OR ANY OTHER WRITTEN FORMAT. IF YOUR APPLICATION OR RESUME DOES NOT INCLUDE ALL THE ITEMS REQUESTED ON THE OF-612 AND THIS VACANCY ANNOUNCEMENT, ALONG WITH A NARRATIVE DESCRIPTION OF HOW YOU MEET THE GENERAL AND SPECIALIZED EXPERIENCE REQUIREMENTS, YOU MAY LOSE CONSIDERATION FOR THE POSITION. THE ABOVE FORMS ARE AVAILABLE AT THIS OFFICE AND ANY FEDERAL AGENCY.

SUBMIT APPLICATIONS TO THE HUMAN RESOURCES OFFICE (HRO), P.O. BOX 269101, SACRAMENTO, CA 95826-9101 (OR FOR EXPRESS MAIL: 9800 GOETHE ROAD, SACRAMENTO, CA 95826-9101). **ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY CLOSE OF BUSINESS ON THE CLOSING DATE INDICATED ABOVE. VETERANS PREFERENCE DOES NOT APPLY.**

ALL APPLICATIONS MUST BE SIGNED & DATED

THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, TRAINING CERTIFICATES, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.

FEDERAL LAW PROHIBITS THE USE OF GOVERNMENT ENVELOPES, POSTAGE, OR FACSIMILE (FAX) FOR SUBMISSION OF APPLICATIONS.

PERMANENT CHANGE OF STATION (PCS) EXPENSES MAY/MAY NOT BE AUTHORIZED FOR THIS POSITION. AUTHORIZATION FOR PAYMENT OF PCS EXPENSES WILL BE GRANTED ONLY AFTER DETERMINATION IS MADE THAT PAYMENT IS IN THE BEST INTEREST OF THE CALIFORNIA NATIONAL GUARD.

THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER